

# JAC Recruitment Malaysia – Your Career Partner

## Japanese Speaking Engineering Related

Ref. No.	Position	Business Nature	Location	Job Description/Requirement	Salary
<b>Klang Valley</b>					
LW/EQ - 35168 35120 34956	Engineer	Manufacturer of Polymer/Electronic products	Shah Alam/Klang	To manage quality issue. To prepare report for countermeasure. To troubleshoot products problem and analysis. Degree/Diploma in any Engineering field.	RM2,800 – RM3,000
LW/EQ- 34975	Engineer	Manufacturer of Polymer Products	Shah Alam	To manage production, planning, daily output & input. Parts quality, material control & etc. Degree in any Engineering field.	RM2,800 – RM3,000
LW/EQ- 35271	Engineer	Manufacturer of Pneumatic Components	Shah Alam	To provide technical support for machine. To coordinate with sales to support client for troubleshooting and products knowledge. On job training will be provided. Degree in Mechanical/ Mechatronic or equivalent.	RM2,800 - RM4,000
LW/EQ- 35272	Engineer	Manufacturer of Plastic injection moulding parts	Bukit Raja	To handle improvement activities in production department. To coordinate, liaise with internal and external parties to ensure project running smoothly. Knowledge in PLC is added advantage. Degree in any Engineering field.	RM2,800 – RM4,000
<b>Johor</b>					
TN/EQ- 35200	Maintenance Engineer	Manufacturer of Rubber products	Senai	To Handle maintenance activity, trouble shooting, modify machines, translation & interpretation, etc Degree/Diploma in Mechanical Engineering.	RM2,500 – RM3,000
TN/EQ- 34712	Production Engineer	Manufacturer of electronics products	Pasir Gudang	To handle new model from sample, Pre production till mass production. Translating & Interpreting Kaizen activities, etc. Degree/Diploma in any field of Engineering.	RM2,800 – RM4,000

TN/EQ-34501	Maintenance Engineer	Manufacturer of chemical products	Pasir Gudang	To handle maintenance work, trouble shooting, modification, testing, etc. Degree/Diploma in Mechanical Engineering .	RM2,800 – RM4,000
TN/EQ-33875	Chemical Engineer	Manufacturer of chemical products	Pasir Gudang	Oversee polystyrene manufacturing process. Responsible to process quality control, process improvement, translating & interpreting, etc. Degree/Diploma in chemical Engineering.	RM2,800 – RM4,000
TN/EQ-33830	Tooling Engineer	Manufacturer of electronics products	Gelang Patah	Prepare and monitor schedule for mould maintain, transfer, etc Purchasing mould. Prepare report, translating & interpreting, etc. Degree/Diploma in chemical engineering.	RM2,600 – RM4,000
TN/EQ-25416	Process Engineer	Manufacturer of electronics products	Kempas	Kaizen activities to improve productivity, yield, etc. Troubleshooting, preparing report. Degree/Diploma in Mechanical Engineering.	RM2,500 – RM3,000

**Northern**

KI/ EQ-35106	QA & QC Engineer	Manufacturing & Sales of Power Supply Unit.	Nibong Tebal	Quality Control and Quality Assurance of products. Degree/Diploma Mechanical Engineering.	RM2,500 – RM3,000
KI/ EQ-35197	Engineer	Manufacturer of Plastic Insert Molding	Prai	Drive Quality improvement activities with suppliers. Involve in presentation for customers, determine, collection, analyze appropriate data. QA background is preferable.	RM2,500 – RM3,000
KI/ EQ-34918	Process / Production Engineer	Metal stamping, precision plastic injection molding.	Prai	Has knowledge in ISO (especially TS16949). To plan, monitor, execute and update new product.	RM2,500 – RM3,000

KI/ EQ-34286	Technical Support Engineer	Manufacturer of Polishing Compound	Kulim	Problem solving skills and product knowledge to resolve. Handle technical queries in timely manner. Handle technical repair and trouble shoot. Assist sales personnel to support customer when required. Has knowledge in hard disc and electronic industries is an added advantage.	RM2,500 – RM3,000
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## Japanese Speaking Sales & Marketing

Ref. No.	Position	Business Nature	Location	Job Description/Requirement	Salary
<b>Klang Valley</b>					
LS/EQ-34873	Sales	Manufacturer	Balakong	Handle customers in Japan, frequently travel to Japan. Attend exhibition and relevant event when necessary. Good command of Japanese & English.	RM3,000 – RM3,500
MO/EQ-35160	Sales Executive	Manufacturer	Shah Alam	New business development for semiconductor raw material. Frequent travelling for client visitation & product presentation required. Fluent English & Japanese required. Own transport preferred. Fresh graduates can be considered.	RM3,000 – RM3,500
MO/EQ-35250	Sales Executive	Manufacturer	Bangi	Providing after-sales service to existing clients. Preparing quotation and other required documentation. Mainly based in office, less travelling required. Fluent English & Japanese are both mandatory.	RM3,000 – RM3,500
MO/EQ-34867	Sales Executive/ Sales Engineer	Manufacturer	Shah Alam	Mainly servicing existing clients especially from the China region, Taiwan, India. Business trip to overseas required, little entertainment required. Possess own transport. English & Japanese language are mandatory, Chinese language will be an added advantage. Proper training provided to fresh graduates.	RM3,000 – RM3,500

### Johor

Johor					
TN/EQ-34001	Sales	Trading Company	Kulai	Handle customer orders, coordinate production and logistics activities. Preparing quotation, reports, etc. Degree/Diploma in any field	RM2,800 – RM4,000
TN/EQ-33132	Customer Service	Manufacturer of Rubber products	Senai	Handle customer orders, coordinate production and logistics activities. Preparing quotation, resolve customer complaints regarding sales & services. Degree/Diploma in any field	RM2,800 – RM4,000
TN/EQ-31967	Customer Service	Manufacturer of copper products	Gelang Patah	Visit existing customers to maintain relationship/orders. Preparing quotation, reports. Manage delivery schedules Degree/Diploma in any field	RM2,800 – RM3,500
TN/EQ-32933	Sales Executive	Manufacturer of filter	Pasir Gudang	Visit existing customer to maintain relationship/orders Manage delivery schedules Preparing quotation, reports Handling customer claims Degree/Diploma in any field	RM2,500- RM5,000
TN/EQ-34912	Sales Executive	Property	JB town	Responsible for interior design project. Work closely with interior designer and Jpn customers to ensure work is delivered according to design and customers expectation Degree/Diploma in any field	RM2,800- RM3,500

### Japanese Speaking IT, Helpdesk, Outsourcing and Shared Services Related

Ref. No.	Position	Business Nature	Location	Job Description/Requirement	Salary
LM/EQ-33698	Service Desk	IT firm	Cyberjaya	Provide 1 <sup>st</sup> level IT support, basic PC troubleshooting Degree/Diploma in IT/Computer Science or related qualification. Willing to work on shift.	RM3,000 - RM4,000
LM/EQ-34489	Training Administrator	Banking	Kuala Lumpur	To assist in coordinating administrative activities relating to e-Learning. To assist in planning, designing, development and delivery of e-Learning resources. To provide guidance and assistance to end users in the learning management system for e-Learning. Degree in any field, familiar with html, JAVA.	RM2,500 - RM3,000

SS/EQ-31250	Customer Service specialist	Travel	Kuala Lumpur	Provide customer service and offer solutions to guests during and after their travels. Handling Inbound / Outbound Email. Willing to work on shift Degree/ Diploma in any related fields.	RM4,000 – RM4,500
LW/EQ-34781	Accounting Analyst	Shared Service Center	Damansara	Perform Accounts Payable or Accounts Receivable. Ensure transaction is accurate and prepare monthly report. On job training will be provided. Degree in any field with JLPT N2.	RM4,000 - RM4,500

### Japanese Speaking Office Support/Indoor Related

Ref. No.	Position	Business Natue	Location	Job Description/Requirement	Salary
<b>Klang valley</b>					
SS/EQ-35191	Senior Consultant	Travel	Kuala Lumpur	Customer service. As a liaison person between HQ Japan and KL office. Ticketing, hotel bookings & tour coordination. Translation. JLPTN1 will be added advantage.	RM2,800 – RM3,000
SS/EQ-35047	Global Tour Coordinator	SSC	Cyberjaya	Customer service to company's suppliers in a timely manner order to produce tour documents. Liaise and communication with Japan and South- East Asia clients' needs and requirements.	RM2,800 – RM3,000
SS/EQ-35057	Customer Service	Logistic	Shah Alam	Primarily responsibility is to take care of all import activities by fulfilling custom requirement, cargo. Responsible for smooth handling in supply chain and logistics matters in daily operation. Fluent Japanese.	RM2,800 – RM4,500
SS/EQ-34791	Admin & HR	Manufacturing	Rawang	Handling of general affairs, administration, recruitment. Translation & interpretation. Candidate must be willing to travel and work in Rawang.	RM2,800 – RM5,000

SH/EQ-34881	Marketing Coordinator	Manufacturing	Shah Alam	Marketing and Product Planning with sales department. Development of new product. Preparing the necessary documents for new products.	RM2,500 – RM 4,000
SH/ EQ – 35226	Admin	Service	Mont Kiara	Assist in general administration. Liaison with Japan HQ. Assist to walk in customers.	RM3,000 – RM5,000
SH/ EQ – 35118 / 35072 / 34997 / 34360 / 34317	Secretary / Assistant	Manufacturing/ Trading / Banking	Shah Alam/KL	Assist MD/ Director in general administration. Liaison with HQ and in between department. Translation & Interpretation	RM3,000 – RM5,000
<b>Johor</b>					
TN/EQ-32999	HR & Admin Senior Executive or Executive	Manufacturer of machine	Pasir Gudang	Responsible for recruitment, foreigner workers, 5S, training, etc Administer work pass application, renewal & cancellation for expatriate staffs Handle translation & interpretation work for Admin Dept. Degree/Diploma in any field	RM2,500- RM4,500
<b>Northern</b>					
KI/EQ-35104	Accountant	Manufacturing & Sales of Power Supply Unit.	Nibong Tebal	Prepare payments by verifying documentation, and requesting disbursements. Document translate & etc.	RM2,500 – RM5,000
KI/EQ-34053	Accountant	Fiber material	Nibong Tebal	Responsible for accounts work and general affairs. Able to use UBS system.	RM 2,500 – RM 3,000
KI/ EQ-34981	Administrator	Electronic & semiconductor related parts.	Bayan Lepas	General Office Management. Attend to office visitors. Ability to organize and prioritize a variety of tasks/projects. Ensuring daily administration of paperwork such as filing. Carry out other duties as specified by Managing Director.	RM 2,500 – RM 3,000